

BUSINESS CORPORATIONS ACT
FORM 05 – NOTICE OF CHANGE OF DIRECTORS

To the Registrar of Corporations:

1. _____
(corporation name)¹

2. The following are newly appointed directors:

Name	Street Address	Postal Code	Effective Date (year/month/day)
			Y Y Y Y M M D D
			Y Y Y Y M M D D
			Y Y Y Y M M D D

3. The following ceased to serve as directors:

Name	Street Address	Postal Code	Effective Date (year/month/day)
			Y Y Y Y M M D D
			Y Y Y Y M M D D
			Y Y Y Y M M D D

4. The following are current directors:

Name	Street Address	Postal Code

If Required: ☐ Schedule of additional directors is attached

Dated this day of , 20 .

X

Authorized Original Signature of the Corporation

Name (type or print) Title ("Director", "Officer" or "Solicitor")

FILED – Internal Use Only		
Received	Registered	Barcode
	File:	
	Date:	
	Signature: X _____	
	REGISTRAR OF CORPORATIONS	

INSTRUCTIONS FOR COMPLETING THE FORM:

FORM 05 – NOTICE OF CHANGE OF DIRECTORS

Please complete all sections. Forms should be completed electronically whenever possible to take advantage of dropdown menus and the adequate space provided for entering information in the designated fields. If completing the form by hand, ensure all hand-printed text remains within the provided fields. Otherwise, the application may be considered unacceptable for registration.

Section 1
Provide the full legal name of the corporation that has changed its directors.
Section 2 – Newly Appointed Directors
Provide the full names (first and last) of persons who were newly elected or appointed as directors of the corporation since or the last Notice of Change of Directors was filed. For each director, include the residential address (complete postal and street address, including postal code). If a street address is not available, provide a physical location such as a house number or a legal property description (e.g., Lot, Block, and Plan). If there is insufficient space on the form, attach a schedule of additional directors and check the box to indicate that a schedule is attached. Also, include the date (year, month, day) on which each person was elected or appointed as a director.
Section 3 – Directors Who Ceased to Serve
Provide the full names (first and last) of persons who ceased to serve as directors of the corporation since the or the last Notice of Change of Directors was filed. For each director, include the residential address (complete postal and street address, including postal code). If a street address is not available, provide a physical location such as a house number or a legal property description (e.g., Lot, Block, and Plan). If there is insufficient space on the form, attach a schedule of additional directors and check the box to indicate that a schedule is attached. Also, include the date (year, month, day) on which each person ceased to serve as a director.
Section 4 – Current Directors
Provide the full names (first and last) of persons who are currently directors of the corporation, including those listed in Section 2. For each director, provide the residential address and date of appointment as instructed in Sections 2 and 3. If there is insufficient space on the form, attach a schedule of additional directors and check the box to indicate that a schedule is attached.
Authorized Signature and Date
Include the full name of the authorized submitter, the submitter's signature, and the date of signing. Using the dropdown menu, select the submitter's title. The signature must not be a copy, stamp, or electronic signature.